

Manchester Recreation Division
Position Guide

TITLE: Head Life Guard

Starting pay: \$12.60

JOB SUMMARY

Under supervision of senior head guard, performs general lifeguard duties. In addition, responsible for the overall management of assigned aquatic faculty.

ESSENTIAL JOB FUNCTIONS

- **Is considered a first responder for all medical emergency procedures and may be exposed to possible health risks.** *Including cleaning and supervision of cleaning aquatic facility*
- Prepares work and class schedule for facility staff
- Supervise aquatic facility staff
- Enforces all facility rules and regulations
- Maintains accountability of and is responsible for pool records and paperwork
- Ability to detect potential or actual emergency conditions and handle them safely and effectively
- Ability to foster good public relations with the local public
- Required to teach swimming lessons

JOB QUALIFICATIONS

- **18 years of age or older.**
- Several years experience in aquatics programs
- Previous experience as a lifeguard
- American Red Cross Head Lifeguard Certification
- American Red Cross Water Safety Instructor
- American Red Cross LGT
- Ability to secure certification prior to employment in:
 - **Mandatory:** Standard First Aid, CPR for the Professional Rescuer, Blood Borne Pathogens
- Must work flexible hours (summer season runs June – end of August)
- Must be available to work the entire season
- Attend mandatory training session in Emergency Water Safety and water testing

(The above description is illustrative. It is not intended as a guide for personnel actions and must not be taken as a complete itemizing of all facets of any job)